

ROYERSFORD BOROUGH - VICTORY PARK RENTAL APPLICATION

250 Second Ave. Royersford, PA 19468

Rental Date: _____ Intended Use: _____

Applicant Name: _____
(Applicant must be at least 21 years of age. A copy of the applicant's driver's license is required to complete the reservation.)

Address: _____

Phone #: _____ Email: _____

Requested Rental Time: The park may only be reserved for 5-hour increments. The 5-hour reservation includes set-up & clean up. You can begin your rental as early as 12:30PM & end as late as 7PM. (Example: If your rental begins at 12:30PM, you will have the pavilion until 5:30PM. This means the park attendant would be present from 12:30-5:30PM; at 12:30PM bathrooms would be opened & electric turned on, at 5:30PM, bathrooms locked, electric turned off, & the park attendant will leave. You may remain at the park/pavilion, but all amenities would end at 5:30PM.)

Start Time (no earlier than 12:30PM): _____ End Time (no later than 7PM): _____

PAVILION: (Select one) Large (Seats 100-110) _____ Small (Seats 35-40) _____ Approx. # of Guests _____

RENTAL FEES: Checks payable to Royersford Borough. Cash is not accepted. Credit card can be used for the rental fee, but not the incidental deposit. Incidental deposit must be in the form of a separate check. A rental over 5 hours will be \$25/hour extra.

Resident:	Non – Resident:	Organizations:
\$75 Small/Large Pavilion **	\$125.00 Small/Large Pavilion **	\$150.00 Small/Large Pavilion **

**Plus a \$100.00 incidentals deposit in the form of a separate check. The incidentals deposit is released after the rental, if there is no damage or trash left behind after the applicant's use of the park.

GENERAL GUIDELINES/INFORMATION FOR RENTALS:

- No gas or charcoal grills, glass containers, alcoholic beverages, abusive or offensive language, vandalism, or any other disruptive behavior permitted.
- No reservations will be held until the rental fee & deposit are paid. Payment is to be made at Borough Hall. A copy of the applicant's driver's license is needed to complete the reservation.
- Rentals can be scheduled from June 1 to September 30 between 12:30-7PM. Rentals are 5-hour increments. \$25/hr extra charged for these items outside of the 5-hour rental window.
- The park pavilions can be rented between the hours of 12:30PM-7PM; the park must be vacated once dark falls. The park is closed for reservations on Mondays & Tuesdays.
- Each pavilion has trash receptacles. At the end of your rental time, please clean up all areas used. All waste & trash must be deposited in trash receptacles.
- Royersford Borough reserves the right to deny or revoke a permit if it is in the best interest of the Borough facilities or the park users.
- This permit should be with the user while at the facility for proof of reservation.
- Groups wishing to bring in special equipment or use the stage area must request in advance & receive authorization prior to reserving a site.
- In the event of dangerous weather conditions, before or during the event, the park attendant has the right to ask the party to leave, if in the best interest of everyone.
- All reservations must be made 72 hours prior to rental date requested.
- Rental fee is final. No refunds are given after reservations are made. The \$100.00 incidental deposit (issued as a separate check) will be released to the applicant if there is no damage or trash left behind after applicant's use of the park.
- The renting individual or group hereby agree to save, hold harmless, defend, & indemnify Royersford Borough & its officials, employees, & volunteers from any & all claims, demands, or causes of action heretofore or hereafter arising or relating to use of Royersford Borough premises & our activities conducted thereon.

By signing below, I declare that I have read, understand, & agree to the guidelines, rules, & fees listed above, & furthermore I accept full responsibility for all parties of my group to abide by these same guidelines, rules, & fees.

Applicant Signature

Date

Approval/Permit No.

